

Project Terms of Reference : Development of Guidance on Competence standards for trainers

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Background	In recent years there has been increasing focus on practical competence, rather than academic attainment or E&T pathways, as the more meaningful benchmark of an individual's ability and suitability to undertake assigned roles in radiation protection. The provision of training in radiation protection is an important and influential function, but unlike the situation with for example, the RPE, there is no generally accepted consensus of what professional criteria or practical competences RP trainers should satisfy.
	Consideration of this issue at EUTERP workshops has concluded that authoritative guidance on necessary trainer competences and on best practice in radiation protection training would be of value. This concept and the feasibility of developing such guidance was put to the test at the 9 th EUTERP workshop, the outcome being that EUTERP would progress the drafting and publication of a guidance document as part of its forward work plan.
Objective	To develop internationally accepted guidance on competence standards for RPE trainers and good practice in RP training, which can be readily adopted on a national basis
Deliverable	Published (referenceable) document
Methodology	(i) Establishment of a task-and-finish working group (WG) to take the work forward. This will be a time-bound sub-group of EUTERP made up of invited representatives from the community of interest. A member of the EUTERP Board will chair the group, ensuring adherence to ToRs reporting on progress to the EUTERP Board.
	(i) It is expected that the majority of the work will be conducted via online meetings and email correspondence, but provision will be made for at least 2 face-to-face meetings during the course of project. Frequency of meetings to be determined by the WG chair.
	(ii) The following tasks to be undertaken by the working group
	 a) Establish the target audience and agree the scope and boundaries of the eventual publication. This will, of necessity, include clear descriptions/definitions of "radiation protection training" "radiation protection trainers" and "trainees". On the basis of this then b) Determine the detailed competences for RP trainers. To include necessary competences
	for all training modalities and consideration of the TTT approach. c) Develop practical guidance for the process of determining/developing of appropriate training, to include – Identification of trainee categories
	 Generic processes for trainee/training need analysis Structuring training programmes/identifying appropriate training formats Accessing training resources d) Incorporate the above output into a structured easy-to-navigate document
	The above to be progressed within the agreed timeline and with regular reporting on progress to the EUTERP Board.
	(iii) Peer review (by appropriate means) of draft document.
	(iv)Publication of agreed guidance and promotion to relevant stakeholder groups.
Timeframe	18 months from establishment of working group (start foreseen in 2Q 2024) to Peer Review. 2 months for Peer review